

PROGRAM PLANNING SHEET

PURPOSE:

The purpose of this form is to provide a means for the Behavioral Foster Care (BFC) foster parent to document program planning for the BFC child.

NUMBER OF COPIES AND DISTRIBUTION:

The original and one copy is completed by the BFC foster parent with BFC CSW consultation as needed, given to the BFC CSW within 14 calendar days of completion and the original is retained in the child's case record. If the child is age appropriate, the second copy is retained by the child. The BFC foster parent retains the third copy. The form is written in black ink or typed.

INSTRUCTIONS FOR COMPLETION:

Antecedents: The BFC foster parent lists things that make the behavior in need of change happen.

Behavior: The BFC foster parent lists the behavior that needs to change and pinpoints the teaching goal.

Consequences: The BFC foster parent lists the reinforcers and punishers specifying what, how and when given.

Agreed To By: The form is signed by the BFC Foster Parent, the BFC CSW and, if age appropriate, the BFC child. The form is dated by the BFC foster parent.

INSTRUCTION FOR RETENTION:

The original of this form is retained in the child's case record until the child's case record is destroyed as specified in the Alternative Care Handbook.

MEMORANDA HISTORY: CS92-22